

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
June 13, 2022

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Village Office, 27 N Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Straubel, DPW Simmons; Trustees – Day, Doll, Klutman, Whorley
Absent: Mulnix, Simmons
Guests: Deputy Kyle Macklin, Jeff Wingard

Motion was made by Doll, supported by Whorley, to approve the Regular Agenda. All yeas.

Public Comments – None.

Law Enforcement Report

Council members reviewed Ionia County Sheriff Office stats for Village of Saranac patrol for the month of May 2022.

Deputy Kyle Macklin was in attendance to introduce himself to council and to provide council with an update on village law enforcement items of interest.

Jeff Wingard, Engineer with Fleis & VandenBrink Engineering, was present to discuss his recommendation of award for the DWAM Project. Four bids were received, with APEX Excavating & Underground LLC of Marion, Michigan being the low bidder at \$93,432.98. Engineer's estimate for the project was \$70,240.00. The \$23,192.98 difference will come out of the water fund. A pre-con meeting will be held in July, with work beginning shortly after that and ending when the snow flies.

Motion was made by Doll, supported by Day, to accept the bid from APEX Excavating & Underground LLC in the amount of \$93,432.98, for the Drinking Water Asset Management Project.

Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

Council members reviewed Fleis & VandenBrink's proposal to provide design and construction engineering services for the Scheid Park Improvements Project, in the amount of \$65,200. If the Village is successful in obtaining a MEDC grant for this project, in addition to the grant awarded by the MDNR, Fleis & VandenBrink's scope of services/fees are subject to increase, due to the fact that additional features will be added to the project.

Motion was made by Whorley, supported by Klutman, to accept Fleis & VandenBrink's proposal to provide design and construction engineering services for the Scheid Park Improvements Project (MDNR grant related project scope) in the amount of \$65,200.00.

Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

Council reviewed Fleis & VandenBrink's proposal to renew the Village of Saranac Wellhead Protection Program (WHPP) Plan for a lump sum fee of \$12,000.00. This cost could be reduced to \$6,000 with the assistance of a grant from EGLE. If the grant is not awarded, Fleis & VandenBrink will not move forward with the proposed work unless authorized by the village to do so.

Motion was made by Doll, supported by Whorley, to accept Fleis & VandenBrink's proposal to renew the Village of Saranac Wellhead Protection (WHPP) Plan for a lump sum fee of \$12,000.00 with the understanding that Fleis & VandenBrink will apply for an EGLE Wellhead Protection Grant on the Village's behalf. If the Village is not awarded an EGLE grant, council will determine whether to proceed with renewal of the WHPP Plan.

Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

Motion was made by Whorley, supported by Klutman, to accept the minutes of the May 9, 2022 Regular Meeting and May 12, 2022 Public Hearing. All yeas.

Motion was made by Klutman, supported by Whorley, to accept the Treasurer's Report of May 31, 2022. All yeas.

Doll suggested that the \$1,000 contribution from proceeds of the Dirty 30 Event, be put toward the purchase of a bike repair station at Scheid Park. The Parks & Recreation Committee will discuss the idea and make a recommendation to council when the Scheid Park Improvements Project is underway.

Various Accounts Payable items were reviewed and questions answered.

Motion was made by Doll, supported by Day, to approve the Accounts Payable of June 13, 2022, in the amount of \$128,797.22.

Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

Council members reviewed a resolution to request funding for reconstruction of Church Street.

The Streets Committee met and recommend that council approve the resolution to apply for a MDOT TED Category B grant for the reconstruction of two blocks of Church Street, from Bridge Street to Vosper Street.

The street portion of the Church Street project is estimated at \$500,000 and the grant request is for \$250,000. Village utilities (water & sewer) would be updated or replaced as part of the project, but are not eligible for grant funding.

Council members also discussed getting a quote for mill and fill of one block of Church Street (from Center Street to Vosper Street) as a backup plan in the event the village is not successful in obtaining the grant.

Motion was made by Whorley, supported by Klutman, to adopt Resolution No. 061322, a resolution to request funding in the amount of \$250,000, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for reconstruction of Church Street in 2023 (from Bridge Street to Vosper Street), funded by MDOT's Transportation Economic Development Fund Category B Program.

Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

Straubel explained that a village resident requested that she look into the village becoming a participant in the Michigan Homeowner Assistance Fund (MIHAF), created by the Michigan State Housing Development Authority (MSHDA). Council agreed that any program that might provide assistance to village residents is worth participating with.

Motion was made by Whorley, supported by Doll, to enter into a participation agreement with MSHDA to mitigate financial hardships for Village of Saranac water/sewer customers.
Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

The Zoning Administrator's Report of Services for May 2022 was reviewed.

Planning Commission Report

Motion was made by Klutman, supported by Day, to reappoint Steve Trierweiler as Planning Commission Member, term to expire June 2025.
Roll call vote: yeas – Day, Doll, Klutman, Whorley, Darby; nays – none; absent – Mulnix, Simmons.

Council members received a copy of the Planning Commission's 6/1/22 meeting minutes, as well as a copy of Vandersloot's 6/2/22 email regarding Harker Place. At the meeting, it was determined that the Planning Commission will hold a public hearing on 7/6/22 regarding Mark Schaafsma's revised SUP and site plan for Harker Place. The Village Council will then hold a public hearing on 7/11/22 to consider Schaafsma's application for a variance from setbacks for one of the proposed garages on the new site plan.

Committee Reports

Budget – No report.

Public Safety – No report.

Parks & Recreation

At the request of SYBL, council members concurred that sponsorship signage on all ballfield fences at Scheid Park is allowed during baseball/softball season.

Streets

The Streets Committee met and discussed the Church Street project, as reported on above.

The committee also discussed Spring Clean-up. In the days leading up to this years' clean-up, DPW Simmons caught several people that live outside the village limits, unloading items at village residences. He addressed each situation by informing both the village resident and the non-village resident that the items from outside the village limits must be removed or nothing would be picked up at all. Other issues included residents putting items out for pick up that are listed as "Items Not Accepted" on the flyer. Council discussed stronger language on next years' flyer, potentially noting that residents not complying with Spring Clean-up rules will forfeit their right to the service the following year.

Buildings & Grounds – No report.

Water & Sewer – No report.

Personnel

On 6/7/22, Mike Darby and Brendon Lake reached their one-year anniversary of working for the Village.

Public Comments – None.

Additional Business

DPW Simmons was contacted by a member of the Saginaw Voyageurs, a reenactment group of approximately 16 canoers who journey each summer, tracing the routes of the original Voyageurs and fur traders of the Great Lakes in the mid-1700's. He inquired if they would be allowed to camp (approximately 4 tents) at the Boat Launch Park on Saturday 7/23 or Sunday 7/24. Council concurred to allow the group to camp at the Boat Launch.

DPW Simmons provided council members with a "Snow Plowing Explanation and Summary" two-page handout. Simmons noted that he will be choosing other DPW topics to report on in the coming months. He learned about this process of informing council members of certain DPW operations, at the MRWA Annual Conference he recently attended. Council likes the idea!

Meeting adjourned at 8:17 p.m.



Becky Straubel,
Treasurer/Deputy Clerk