

VILLAGE OF SARANAC  
REGULAR MEETING MINUTES  
December 12, 2016

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, Trustees – Doll, Klutman, Mulnix, Simmons, Whorley  
Absent: DPW Simmons, Ricket  
Guests: Deputy Jack Pieters

Motion was made by Mulnix, supported by Simmons, to approve the Regular Agenda. All yeas.

Public Comments

Deputy Jack Pieters provided council with an update of recent staff changes within the Sheriff's Office. Deputy Pieters has been promoted to Sergeant, effective December 25, 2016. Deputies Jacob Sommer (day shift) and Alex Melinn (night shift) have been assigned to patrol the Village of Saranac and Boston Township.

Deputy Pieters took a moment to remind Village residents to be extra vigilant in securing their homes and vehicles during the holiday season. The Sheriff's Office provides a unique service to Ionia County residents. Residents who are planning to be away over the holidays can request to be placed on a security check list. A Sheriff's Deputy will periodically walk the perimeter of the homes on the list, to ensure they are secure.

Deputy Pieters also informed council members that the Sheriff's Office is seeing an increase in the amount of scam callers, regarding both the IRS and the Lottery. He warns the public NOT to provide financial or other information to anyone over the phone and to report possible scam incidents to the Sheriff's Office immediately, at these non-emergency numbers: 616-527-5737 (Monday through Friday, 8 a.m. – 5 p.m.) and 616-527-0400 (after 5 p.m. and weekends).

Brandon Dean Mulnix took the Oath of Office for Village Trustee, with a term to expire November 2020.

Motion was made by Darby, supported by Simmons, to appoint Adam Andrew Doll to the Office of Village Trustee, with a term to expire November 2018. All yeas.

Adam Andrew Doll took the Oath of Office for Village Trustee, with a term to expire November 2018.

Motion was made by Whorley, supported by Klutman, to accept the minutes of the November 14, 2016 Regular Meeting. All yeas.

Motion was made by Mulnix, supported by Klutman, to approve the Treasurer's Report of November 30, 2016. All yeas.

Various Accounts Payable items were reviewed.

Motion was made by Doll, supported by Whorley, to approve the Accounts Payable of December 12, 2016, in the amount of \$42,054.57.

Roll call vote: yeas – Doll, Klutman, Mulnix, Simmons, Whorley, Darby; nays – none; absent – Ricket.

The Zoning Administrator's Report was reviewed.

Council concurred that the owner of 38 S. Bridge Street will need to apply for a sign variance. Straubel will advise Jeanne Vandersloot, Zoning Administrator, to make contact with the property owner.

### Committee Reports

#### Public Safety

Darby and Mulnix recently attended a meeting with Life EMS and reported items of interest to council.

Straubel will coordinate with Fire Board members, to set a January date for the annual Fire Board meeting.

#### Budget

Straubel requested that committees submit proposed budgets for the 2017/2018 fiscal year, by the end of this month. Committee meeting dates and times are scheduled as follows:

Personnel: 12/16 at 6:30 p.m.  
Streets: 12/19 at 7:00 p.m.  
B & G: 12/19 at 7:30 p.m.  
Water/Sewer: 12/19 at 8:00 p.m.  
Parks/Rec: 12/22 at 4:00 p.m.

#### Parks & Recreation

Notification from the Michigan Department of Natural Resources regarding Trust Fund Grant recipients is expected this month.

#### Buildings & Grounds

Per Whorley, a brief meeting was held to discuss proposed repairs and improvements to the newly acquired "filter shed", which is located at Scheid Park on the DPW grounds.

#### Streets

Klutman reported on the committee's meeting with Todd Richter, Fleis & VandenBrink Engineer.

Klutman reiterated the importance of preventative maintenance on village streets.

Straubel and Richter attended the MPA-21 Rural Task Force 8B Committee Meeting, which was held at the Pewamo Village office and Chaired by Randy Zenk, Pewamo Village President. The Village of Saranac's Bridge Street project is slated for funding through the MAP-21 program in 2018, but at a substantially less amount than originally anticipated. Committee members approved a motion to request additional funding for the Village of Saranac, at the Ionia County Rural Sub-Task Force Meeting on Thursday December 15<sup>th</sup>. Zenk is one of three members that votes on the funding/priority of projects. Agencies eligible to receive these funds are cities/villages under 5,000 in population, the road commission and rural public transportation. Straubel and Richter will attend this meeting as well, in support of additional funding for Saranac's Bridge Street project.

Water & Sewer

The bid opening for the water tower improvements project is scheduled for Friday, December 16<sup>th</sup> at 2:00 p.m.

Personnel – No report.

Public Comments – None.

Additional Business

Straubel reported on research regarding the replacement of the office print/copy/scan machine, as well as options for scanning village documents. It has been 5 years since village documents were scanned and archived electronically for safe-keeping.

Per Darby, the Christmas tree lighting event was well attended. The Saranac Community Association will plant a tree in the same location (northeast corner of Bridge and Church), in preparation for next year's event.

Mulnix suggested looking into installing green flashing lights on village plow trucks, to increase visibility.

Meeting adjourned at 7:50 p.m.



Roberta Jo Smith, Clerk