

VILLAGE OF SARANAC
PLANNING COMMISSION
REGULAR MEETING
June 2, 2021

The Planning Commission Regular Meeting was called to order by Chairperson Shaw at 7:22 p.m. at the Saranac Village Office, 27 N Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: Klutman, Shaw, Trierweiler

Absent: Tlappek

Guests: Malcolm Culmer, Jeff Harwood, Jeanne Vandersloot, Sharon Darby, Becky Straubel

Motion was made by Trierweiler, supported by Klutman, to approve the Agenda of June 2, 2021. All yeas.

Public Comments – None.

Motion was made by Klutman, supported by Trierweiler, to approve the May 5, 2021 meeting minutes. All yeas.

PC members reviewed supplemental information for a Special Use Permit application, submitted by Malcolm Culmer, to operate an adult use marihuana establishment at 75 N Bridge Street.

At the May 5th PC meeting, commission members compiled the following list of items they would like Culmer to address and submit for their review:

1. Elevation photo or drawing of the building front and back to show colors, renovations, changes and sign type, size and placement.
2. Brochure or spec sheet showing model and type of the odor control system.
3. Refuse/trash – dumpster location or how taken care of.
4. How and where are products delivered – unloading area.
5. What type of lighting is there and show any new exterior lighting.
6. Give details on signage, per chapter 18 sign section for CBD district.
7. Indicate where customers will park such as street or rear public parking lot or in the back.
8. Give the square footage of the building on the floor or floors they will be using.
9. Give days of week and hours that the business will be open.

Commission members reviewed and discussed Culmer's written response to items 1 – 9 (see attached).

PC members concurred that Culmer's SUP application is complete and they are ready to set a public hearing date. A notice must be published in the Sentinel Standard at least 15 days in advance of the public hearing, as well as sent to all property owners within 300 feet of 75 N Bridge Street. To ensure compliance with the noticing requirements, a public hearing date of June 23, 2021 at 7 p.m. was agreed upon.

Public Comments – None.

Meeting adjourned at 7:51 p.m.



Becky Straubel, Acting Secretary

SUPPLEMENTAL SUP APPLICATION INFORMATION REQUESTED BY PLANNING COMMISSION
5/5/21 AND PROVIDED BY MALCOLM CULMER 5/26/21.

Q1. Provide elevation photo or drawing of the building front and back to show colors, renovations, changes and sign type, size and placement.

A1. See Architect renderings. Exterior color will stay the same.

Q2. Provide brochure or spec sheet showing model and type of odor control system.

A2. I will be using a MERV 13 carbon filter with the existing furnace system. I will also use the OSAP5 which is a state-of-the-art HEPA air purifier for areas up to 1000 sq ft that utilizes five proven technologies and has the highest clean air delivery rate in its class. The unique 360-degree air inlet provides users with the highest efficiency and the longest filter life possible. It also has a 24-hr timer, sleep mode, auto mode, 5 speed motor, UV, and a filter life and air quality display as well. In auto mode the unit automatically adjusts to the conditions present.

- **STATE-OF-THE-ART HEPA PURIFIER for Areas up to 1000 sq ft with five proven technologies and the HIGHEST CLEAN AIR DELIVERY RATE in its class. The perfect choice for anyone that wants the best indoor air quality possible featuring five proven technologies**
- **The OSAP5s H13 True HEPA filter CAPTURES 99.97 percent of contaminants and is ideal for eliminating cooking odors, smoke, animal dander, and other harmful airborne particles. Start breathing better today**
- **The OSAP5's FEATURES INCLUDE a 24hr timer, sleep mode, auto mode, 5 speed motor, UV, filter life and air quality display and is designed to give YEARS OF TROUBLE-FREE SERVICE and has a 3-year warranty**
- **360 Degree intake guarantees the longest filter life possible**

I have attached links to products for more info.

Q3. Show refuse dumpster location or how taken care of.

A3. We will be using GAIACA for our waste management services, www.gaiaca.com, and will have a dumpster on site.

Q4. How and where are products delivered – unloading area?

A4. Secure delivery will use the rear of building for unloading accompanied by our security by rear door.

Q5. What type of lighting is there and show any new exterior lighting?

A5. See Architect renderings and attachments.

- Q6. Give details on signage, per chapter 18 sign section for CBD district.
- A6. We will use existing signage on building that now says antiques, bakery etc. We will just replace the facing to show "CHO." We will also place "CHO" in the window over the entrance doors.**
- Q7. Indicate where customers will park such as street or rear public parking lot or in the back.
- A7. Customers will have the option to park in front on street or in rear parking lot.**
- Q8. Provide the square footage of the building on the floor or floors they will be using.
- A8. Main floor will be used, about 970 sq ft.**
- Q9. Provide days of week and hours that the business will be open.
- A9. Store will be open from 9 a.m. to 11 p.m. every day.**