

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
May 10, 2021

The Saranac Village Council Regular Meeting was called to order by President Pro-tem Whorley at 7:00 p.m. at the Saranac Village Office, 27 N Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Pro-tem Whorley, Straubel, DPW Simmons; Trustees – Doll, Klutman, Mulnix, Ricket, Simmons
Absent: President Darby
Guests: Deputy Rachel Ervin, Allison Willis

Motion was made by Mulnix, supported by Simmons, to approve the Regular Agenda. All yeas.

Public Comments

Allison Willis was in attendance to provide council members with an update on this years' Farmer's Market. The market will be open every Saturday, June 5th to September 25th, from 9:00 a.m. to 1:00 p.m. On opening day, June 5th, the market will be held in conjunction with the Saranac Area Women's Club plant sale.

Willis mentioned the idea of a chalk art festival in the fall. She will provide more details at a later date.

Law Enforcement Report

Council reviewed Ionia County Sheriff Office stats for Village of Saranac patrol for the month of April 2021.

Deputy Rachel Ervin was in attendance to provide council with an update on Village law enforcement items of interest, and to answer any questions council might have.

Motion was made by Mulnix, supported by Simmons, to accept the minutes of the April 12, 2021 Regular Meeting. All yeas.

Motion was made by Mulnix, supported by Doll, to accept the Treasurer's Report of April 30, 2021. All yeas.

Various Accounts Payable items were reviewed and questions answered.

Motion was made by Doll, supported by Klutman, to approve the Accounts Payable of April 12, 2021, in the amount of \$111,073.30.

Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley; nays – none; absent – Darby.

Council reviewed an Easement Agreement prepared by Village Attorney Jim Doezeema, in which the Village agrees to grant an easement to the owners of property located at 43 S Center Street.

In the process of selling their home, the owners of property located at 43 S Center Street discovered that a portion of their home encroaches on High Street, which is Village owned property. Additionally, a portion of the property known as 59 S Center Street, encroaches on 43 S Center Street. In order to close on the sale of 43 S Center Street, the owners have to obtain an easement from the Village and grant an easement to the owners of 59 S Center Street.

In the essence of efficiency, Village Attorney Jim Doezeema drafted both Easement Agreements, with the understanding that the owners of 43 S Center Street will pay attorney fees for both.

Motion was made by Mulnix, supported by Doll, to grant an easement to Jeffrey P Derosha and Susan K Derosha of 43 S Center Street, Saranac, as drafted by Village Attorney Jim Doezeema, with the stipulation that delivery of the signed easement agreement is subject to Derosha's paying Village attorney fees for the two agreements, in an amount not to exceed \$1,000.00.
Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley; nays – none; absent – Darby.

Council reviewed a proposal from Fleis & VandenBrink to update the Village's Street Inventory and Condition Assessment report which was completed in June 2011. F & V will complete the services outlined in the proposal, for a lump sum fee of \$2,800.00.

Motion was made by Klutman, supported by Simmons, to accept Fleis & VandenBrink's proposal in the amount of \$2,800.00, to update the Village's Street Inventory and Condition Assessment report.
Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley; nays – none; absent – Darby.

Council reviewed a proposal in the amount of \$1,000 from Fleis & VandenBrink to assist the Village in submitting a grant application for the MEDC - WRI grant program (see Fact Sheet for additional information).

Various sanitary sewer improvements were identified in the SAW report of 2018. The Village has been plugging away at the items identified. However, this grant opportunity would allow for completion of approximately \$840,000 in sanitary sewer improvements at a cost to the Village of approximately \$160,000.

Motion was made by Klutman, supported by Doll, to accept Fleis & VandenBrink's proposal in the amount of \$1,000.00, to assist the Village in submitting a grant application for the MEDC – WRI grant program in the amount of \$840,000.00
Roll call vote: yeas – Doll, Klutman, Mulnix, Ricket, Simmons, Whorley; nays – none; absent – Darby.

The grant application requires a public hearing as part of its submittal process. Council members concurred to schedule a Public Hearing for Monday, May 24th at 7 p.m. to allow citizens an opportunity to examine and submit comments on the proposed grant application

Zoning Administrator Report

The Zoning Administrator's Report of Services for April 2021 was reviewed.

Planning Commission Report

Klutman reported on the Planning Commission's May 5th meeting, at which commission members reviewed an application for Special Use Permit submitted by Malcolm Culmer, to operate an adult use marihuana establishment at 75 N Bridge Street. Commission members compiled a list of additional items they would like Culmer to submit for their review. The Planning Commission is willing to call a special meeting to review the additional items submitted. Once their review is complete, they will set a public hearing date.

Committee Reports

Budget – No Report.

Public Safety – No Report.

Parks & Recreation

Straubel informed council of a request from the Saranac Youth Baseball League to sell “name bricks” as a fund raiser to support the installation of another baseball field, as well as toward the proposed new restroom/concession facility. Council members were in favor of the idea.

Streets – No Report.

Buildings & Grounds – No Report.

Water & Sewer – No Report.

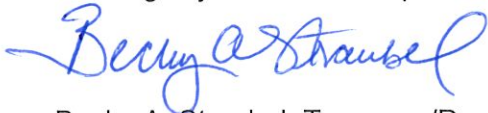
Personnel

Doll and Mulnix reported that a DPW employee has given a verbal notice of resignation and intends to follow up with a written notice. Council concurred that a “Help Wanted” notice/ad should be posted/published as soon as possible.

Public Comments – None.

Additional Business – None.

Meeting adjourned at 7:58 p.m.



Becky A. Straubel, Treasurer/Deputy Clerk