

VILLAGE OF SARANAC  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
May 1, 2019

The Planning Commission Regular Meeting was called to order at 7:04pm on May 1, 2019, by Acting Chair/Secretary, Kevin Klutman.

The meeting was opened with the Pledge of Allegiance.

Present: Bush, Hackett, Klutman, Shaw, Tlappek  
Absent: None  
Guests: Timothy Johnson & Jeanne Vandersloot

Motion was made by Shaw, supported by Klutman, to approve the agenda with the amendment of discussing other master plan topics after the review of the Master Plan Workshop Results and Draft. All yeas.

Motion was made by Hackett, supported by Shaw, to approve the February 6, 2019, Regular Meeting Minutes. All yeas.

Motion was made by Hackett, supported by Klutman, to approve the March 5, 2019, Special Meeting/Training Session Minutes. All yeas.

Motion was made by Hackett, supported by Shaw, to approve the April 3, 2019, Master Plan Workshop Minutes. All yeas.

Klutman opened the floor for public comments. There were none.

Motion was made by Klutman, supported by Bush, that Hackett be nominated for election as the Planning Commission Chairperson. Nominations were closed. A roll call vote was completed with all yeas.

Motion was made by Klutman, supported by Tlappek, that Bush be nominated for election as the Planning Commission Secretary. Nominations were closed. A roll call vote was completed with all yeas.

Klutman relinquished his rights as Chairperson to Hackett, and secretarial rights to Bush.

Timothy Johnson, of MainStreet Planning, introduced himself and presented a review of the workshop results from the joint meetings and that there were considerations to be discussed. After the review of the workshop results, Johnson began to lead the group through the Draft Amendment for the 2012 Village of Saranac Master Plan that he drafted, which specifically takes a look at the property of 234 Vosper Street. Klutman stated that at the time of the 2012 Master Plan, the Village of Saranac had no idea that the school was planning on closing the Vosper Street property.

Page Four of the Draft Amendment consisted of two alternatives for the density of the property. Through open-discussion, it was decided that Alternative #1 would be chosen, limiting the residential units to 5 dwelling units per acre. For Access/Traffic it was agreed upon that new driveways shall be allowed for this property. For future land uses, a community swimming pool will be added to the list and banquet facilities will remain on the list as well. It was discussed that in the future an Attached Urban Housing type should be adopted and that there should be a change in Planned Unit Development (PUD) from the 10-acre minimum.

Johnson explained the next steps in the process. He will amend the Draft Amendment as discussed so that it may be presented to the Village Council and then passed on to the public hearing. Johnson suggested that if the Planning Commission is looking at rewriting zone ordinances, they may begin drafting those during the waiting period after Village Council approval and before the public hearing.

Motion was made by Klutman, supported by Tlappek, to accept the Draft Amendment with the changes discussed, to forward to the Village Council for approval and distribution. All yeas.

Hackett suggested that at the next meeting a list of expectations and priorities for Planning Commission members be discussed.

Motion made by Hackett, supported by Bush, that the next Regular Meeting of the Planning Commission shall be June 5, 2019, at 7:00pm. All yeas.

Motion made by Klutman, supported by Shaw, to adjourn at 9:00pm. All yeas.

A handwritten signature in black ink that reads "Elizabeth Bush". The script is cursive and fluid, with the first letter of each name being capitalized and prominent.

Elizabeth Bush, Secretary