

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
August 10, 2015

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:00 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Doll, Klutman, Mackey, Simmons; DPW Simmons
Absent: Whorley
Guests: Mitchell Grieves, Deputy Dion Sower

Motion was made by Mackey, supported by Klutman, to approve the Regular Agenda. All yeas.

Motion was made by Klutman, supported by Simmons, to open the Zoning Board of Appeals (ZBA) Public Hearing on an application for variance from lot width at 225 Parsonage Street.

Mitchell Grieves, of 235 Parsonage Street, stated that he is requesting a lot width variance for a proposed land division of the adjoining property to the north, 225 Parsonage Street, which is owned by Ray VanDerVelde. The lot frontage of one of the two resulting parcels (the one Grieves would like to purchase), would be approximately 50 feet in width. Minimum front lot width per Village of Saranac Zoning Ordinance, is 80 feet.

Council asked various questions of Grieves, which he answered to their satisfaction.

Motion was made by Klutman, supported by Mackey, to close the ZBA Public Hearing.

Motion was made by Mackey, supported by Simmons, to approve the Grieves/VanDerVelde Application for Variance from lot width at 225 Parsonage Street, as presented.
Roll call vote: yeas – Klutman, Mackey, Simmons, Darby; nays – none; absent – Doll (arrived late), Whorley.

Public Comments – None.

Motion was made by Mackey, supported by Klutman, to accept the minutes of the July 13, 2015 Regular Meeting. All yeas.

Motion was made by Klutman, supported by Simmons, to approve the Treasurer's Report of July 31, 2015. All yeas.

Various Accounts Payable items were reviewed.

Motion was made by Doll, supported by Simmons, to approve the Accounts Payable of August 10, 2015, in the amount of \$73,458.28.
Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Darby; nays – none; absent – Whorley.

The Zoning Administrator's report was reviewed.

Doll requested that Vandersloot add dates to the Zoning Administrator Report. Straubel will forward this request to her.

The Planning Commission did not meet.

Council reviewed Fleis & VandenBrink's Recommendation of Award for the WWTF Influent Pump Station Improvements project. Two bids were received, both of which were below F & V's estimate of \$90,900. The low bid was submitted by Allied Mechanical Services, Inc., with a Base Bid of \$71,650 and a Bid Alternate of -\$4,200, which if accepted would reduce their bid to \$67,450. F & V recommends that the Village award the construction contract, including Bid Alternate A, to Allied Mechanical Services, Inc. in the amount of \$67,450.

Motion was made by Klutman, supported by Mackey, to award the construction contract for the WWTF Influent Pump Station Improvements project to Allied Mechanical Services, Inc., in the amount of \$67,450 (Base Bid with Alternate A).

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Darby; nays – none; absent – Whorley.

Committee Reports

Public Safety

Council members received a letter of introduction from Deputy Jack Pieters, who has recently been assigned as liaison for the Village. Pieters also provided Incident Reports for the months of June & July.

Budget – No report.

Parks & Recreation

The new playground equipment is installed at Scheid Park, per Darby.

DPW Simmons commented that he has received positive feedback on the new equipment.

Doll stated that at the next Parks Committee meeting, he would like to discuss scouting projects to fundraise for the playground equipment that came in over budget.

A Village resident suggested to Straubel that council consider adding a splash pad at Scheid Park at some point in the future. Council members discussed and indicated support of the idea.

Per Darby, the Saranac Community Association inquired about hosting a movie night at Scheid Park, using an inflatable movie screen. The movie they would like to show is E.T. The date they have proposed is August 21st, the night before BridgeFest. The SCA would like to host four movie nights during the year, if all goes well with the first one.

Darby inquired about whether to charge a fee and about setting precedence. Mackey suggested that any future park use requests be handled on a case by case basis.

Motion was made by Darby, supported by Doll, to allow the Saranac Community Association to host a movie night at Scheid Park on August 21st, at no cost. All yeas.

The boulder at Scheid Park with the memorial plaque looks nice, per Darby. The Beukema family and a representative from the Sons of the American Legion have been contacted about a photo.

Buildings & Grounds – No report.

Streets – No report.

Water & Sewer

DPW Simmons stated that he rented a dump trailer for one week at a cost of \$315/week to relocate duckweed that is being removed from the sewer lagoons. They filled and dumped the trailer 3 times during that one week. Simmons recommends purchasing a used dump trailer as opposed to renting one at \$315/week. Council agreed that Simmons should research the cost of a used dump trailer.

Personnel

The Personnel Committee met and discussed Priority Health's rate increase of 6.7% beginning with the new policy year. The Village portion of the increase equates to less than \$2,000.00 for the year. The committee's recommendation is to make no changes at this time and to not solicit any additional quotes, as they have switched plans several times over the last few years.

Motion was made by Darby, supported by Simmons, to maintain Priority Health coverage at a 6.7% rate increase, with no changes to the current policy.

Roll call vote: yeas – Doll, Klutman, Mackey, Simmons, Darby; nays – none; absent – Whorley.

The committee also discussed proposed changes to the Employee Handbook in regard to overtime pay when hourly employees are called away from a vacation, due to an emergency situation in the village.

DPW Simmons informed council that Tony Koster has received a job offer that he most likely will accept. If he accepts the written offer, which he will be receiving later this week, he anticipates his last day of employment with the Village to be near the end of September. Darby stated that a "Help Wanted" ad should be drafted and submitted to the papers for publication this coming weekend. Council agreed to accept applications through August 25th.

Additional Business – None.

Public Comments – None.

Meeting adjourned at 8:01 p.m.

Roberta Jo Smith, Clerk