

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
August 12, 2013

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:05 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Smith, Straubel, trustees – Doll, Hendrick, Klutman, Whorley; DPW Bowen, DPW Simmons
Absent: Mackey, Simmons
Guests: None

Motion was made by Whorley, supported by Klutman, to approve the Regular Agenda. All yeas.

Motion was made by Klutman, supported by Whorley, to appoint Adam A. Doll to the office of Village Trustee, term to expire November 20, 2014. All yeas.

Adam A. Doll took the Oath of Office for the position of Village Trustee, term to expire November 20, 2014.

Public Comments – None.

Motion was made by Hendrick, supported by Whorley, to accept the minutes of the July 8, 2013 Regular Meeting. All yeas.

Motion was made by Whorley, supported by Klutman, to approve the Treasurer's Report of July 31, 2013. All yeas.

Council discussed various accounts payable items.

Motion was made by Klutman, supported by Hendrick, to approve the Accounts Payable of August 12, 2013 in the amount of \$73,545.49.
Roll call vote: yeas – Doll, Hendrick, Klutman, Whorley, Darby; nays – none; absent – Mackey, Simmons.

Council reviewed Change Order No. 1 in the amount of \$5,835.00, for the Street and Watermain Improvements Project, which was awarded to CL Trucking. Fleis & VandenBrink Engineering is recommending a change from 2 inch HMA overlay on Dewitt Street to a HMA Crush and Shape, with 3 inches of HMA.

Motion was made by Whorley, supported by Klutman, to accept Change Order No. 1 for the Street and Watermain Improvements Project, in the amount of \$5,835.00.
Roll call vote: yeas – Doll, Hendrick, Klutman, Whorley, Darby; nays – none; absent – Mackey, Simmons.

The Zoning Administrator's report was reviewed.

Klutman reported that the Planning Commission held a Public Hearing regarding a Special Use Permit Application submitted by Dave Hartman of Carhart Products. The Planning Commission approved the Special Use Permit, with conditions, during their Regular Meeting which was held in concurrence with the Public Hearing.

Committee Reports

Public Safety

Council received Deputy Charon's July stat report, as well as his "Tip of the Month" regarding intersection safety.

Budget – No report.

Parks & Recreation

Bowen and Straubel updated council members on the status of the MDNR Trust Fund grant for land acquisition.

Buildings & Grounds – No report.

Streets

Sections of various streets (Division, Church, Vosper, Orchard and Main) are in need of joint and crack sealing. These street sections were micro-surfaced last year, per Bowen. Two bids have been received for the proposed work.

Motion was made by Klutman, supported by Whorley, to accept the low bid, submitted by Pavement Restoration in the amount of \$9,492.37, for crack sealing various streets, as per Proposal #5080.

Roll call vote: yeas – Doll, Hendrick, Klutman, Whorley, Darby; nays – none; absent – Mackey, Simmons.

A pre-construction meeting will be held tomorrow at 10:00 a.m., for the Street and Watermain Improvements Project on Dewitt and Parsonage. Bowen will prepare flyers to be delivered to residents affected by the project.

Council is in support of the Community Club's request to close Bridge Street (from Main to Mill) on August 24, 2013 from 7:00 a.m. to 4:00 p.m. for Bridgefest activities. Emergency vehicle access shall be maintained.

Water & Sewer

Bowen will meet with Todd Richter, Fleis & VandenBrink Engineer next week, regarding the SAW grant. Applications will be available in October, due in December.

Bowen reported that the DPW will need to rent a backhoe to remove duck weed in the sewer lagoons.

A village resident inquired about remitting their water/sewer payment electronically. Straubel is working with Independent Bank to set this up and with the village attorney regarding the ability to accept credit/debit cards at the village office, or via the village website.

Personnel

Bowen submitted a letter regarding his pending retirement, stating that his last possible date of employment will be December 24, 2013. Bowen is currently working on documenting his various duties as DPW Director, to assist his replacement.

Darby reported that the Personnel Committee has been reviewing wage equity amongst village employees and have identified an inequity. As a result, the committee is recommending a \$2.00 per hour wage increase for Village Treasurer, Becky Straubel.

Motion was made by Klutman, supported by Whorley to approve a \$2.00 per hour wage increase for Becky Straubel, effective Monday, August 12, 2013.

Roll call vote: yeas – Doll, Hendrick, Klutman, Whorley, Darby; nays – none; absent – Mackey, Simmons.

Public Comments – None.

Additional Business – None.

Meeting adjourned at 8:18 p.m.

Roberta Jo Smith, Clerk