

VILLAGE OF SARANAC
REGULAR MEETING MINUTES
February 18, 2013

The Saranac Village Council Regular Meeting was called to order by President Darby at 7:03 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Darby, Straubel, trustees – Hendrick, Klutman, Mackey, Simmons, Whorley, DPW Bowen

Absent: Smith

Guests: Tim Simmons

Motion was made by Whorley, supported by Mackey, to approve the Regular Agenda. All yeas.

Public Comments – None.

A Public Hearing to set the property tax millage and approve the budget for fiscal year March 1, 2013 through February 28, 2014 was opened.

Straubel presented highlights of the proposed budget.

Mackey shared her rationale for the increased Capital Outlay in the Parks Budget, due to funds being allocated for playground upgrades for the past couple years, but not being used. The amount that has been budgeted and not used, is not enough to purchase any substantial equipment. Mackey requested the amount be doubled, with the hopes that funding would be available to purchase new equipment. She stated that according to last year's survey, the citizens would support improvements at the playground. Mackey also pointed out that updated playground equipment may attract new residents to the village, thus potentially increasing the tax base.

Council discussed the GF reserve balance at length.

No Public Comment was heard.

The Public Hearing was closed at 7:25 p.m.

Motion was made by Whorley, supported by Klutman, to approve the property tax millage for 2013 as follows: General Fund – 11.50 mills, Streets – 2.50 mills, for a total of 14.00 mills (1 % administrative fee will not be added). All yeas.

Motion was made by Mackey, supported by Hendrick, to approve the budget for fiscal year March 1, 2013 through February 28, 2014, as presented.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Motion was made by Mackey, supported by Klutman, to accept the minutes of the January 14, 2013 Regular Meeting. All yeas.

Motion was made by Mackey, supported by Simmons, to approve the Treasurer's Report of January 31, 2013. All yeas.

Motion was made by Whorley, supported by Mackey, to approve the Accounts Payable of February 18, 2013 in the amount of \$130,168.14.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

The Zoning Administrator's report was reviewed.

The Planning Commission did not meet in February.

Council members received their final copy of the amended and updated Village of Saranac Master Plan.

Committee Reports

Public Safety

The committee requested that Deputy Charon provide a more detailed monthly report, which he supplied (see attached). Charon's "Tip of the Month" will be placed on the village website and Facebook page.

The Fire Board met and signed the contract for a new mini pumper, with an addendum prepared by James White, Boston Township Attorney.

Budget

The committee met and recommended the budget that was approved at the conclusion of the Public Hearing that was held this evening.

Parks & Recreation

The committee did not meet. DPW Simmons prepared a Scheid Park Playground Assessment (see attached), rating each item #1-4, with #4 requiring the most immediate attention. At council's request, Simmons will put dollar values to each item.

Bowen reported that contamination from the old Universal-Gerwin plant, has moved north of the railroad right-of-way.

The DPW employees continue to remove dead ash trees from the Riverwalk and Nature Park.

Bowen reported on the status of the pole building located near the village boat launch.

Buildings & Grounds

The committee did not meet. The roof on the garage attached to the park restrooms is in need of replacement. DPW Simmons will get pricing and report back to the committee.

Streets

The committee did not meet.

Council reviewed a proposal in the amount of \$18,300.00 from Fleis & VandenBrink, for design and construction engineering for Parsonage Street improvements, between Summit Street and the railroad right-of-way.

Motion was made by Klutman, supported by Simmons, to accept Fleis & VandenBrink's proposal for engineering services, for Parsonage Street improvements.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Water & Sewer

Council reviewed Fleis & VandenBrink's proposal for WWTF Influent Screen evaluation in the amount of \$1,500.00.

Motion was made by Klutman, supported by Whorley, to approve Fleis & VandenBrink's proposal for WWTF Influent Screen evaluation.

Roll call vote: yeas – Hendrick, Klutman, Mackey, Simmons, Whorley, Darby; nays – none; absent – none.

Council discussed the sewer backup issue on Mill Street.

Straubel attended a 2 day water/sewer rate study seminar. Mike Engels, with MRWA (the class instructor) is scheduled to assist with the rate review in May of this year.

Personnel

Performance reviews are due. Council discussed the current process for performance reviews and possible concerns with effectiveness. An alternative approach might involve a communication system designed to interact directly with the Personnel Committee.

Additional Business

In President Darby's absence, President Pro-tem Whorley will conduct the March Village council meeting.

Public Comments – None.

Meeting adjourned at 8:20 p.m.

Becky A. Straubel, Deputy Clerk