

TO OUR VALUED RESIDENTS & COMMUNITY MEMBERS

AS OF TUESDAY, MARCH 24TH, THE VILLAGE OFFICE WILL BE CLOSED TO THE PUBLIC. YOUR QUESTIONS AND/OR CONCERNS WILL BE ADDRESSED DAILY, VIA PHONE OR EMAIL.

PLEASE NOTE THE FOLLOWING:

- **TO REACH OFFICE PERSONNEL, CALL 616.642.6324, OR;**
- **EMAIL SARANACOFFICE@GMAIL.COM**
- **IF SPECIAL CIRCUMSTANCES REQUIRE A MEETING WITH VILLAGE PERSONNEL, AN APPOINTMENT WILL BE ARRANGED.**
- **FOR THE PROTECTION OF OUR EMPLOYEES, WATER METERS WILL NOT BE READ AND WATER/SEWER/REFUSE BILLS WILL NOT BE MAILED, UNTIL MID-APRIL.**

PLEASE REST ASSURED:

- **WE WILL CONTINUE TO TAKE CARE OF THE NEEDS OF OUR RESIDENTS.**
- **VILLAGE UTILITIES WILL BE MAINTAINED AND MONITORED AS ALWAYS.**
- **VILLAGE PERSONNEL WILL REMAIN ACCESSIBLE VIA PHONE & EMAIL.**

**THANK YOU FOR YOUR UNDERSTANDING,
AS WE COMPLY WITH THE GOVERNOR'S ORDERS,
IN THE HOPES OF SLOWING THE SPREAD OF THE COVID-19 VIRUS.**

AS ALWAYS, IF YOU ARE EXPERIENCING AN EMERGENCY, CALL 911